

**WILLOW RUN COMMUNITY SCHOOLS**  
Ypsilanti, MI

**REGULAR MEETING**

**September 20, 2001**

The regular meeting opened at 7:30 p.m. at Willow Run High School, 235 Spencer Lane, with the pledge of allegiance to the flag.

Those present were:

Andreas Blakita, Vice President  
Claudette Braxton, Secretary  
Brenda Clay, Trustee  
Earl Roberson, Treasurer  
Scott Wilson, Trustee

Absent:

Karen Bumstead, Trustee  
Clifford Smith, President

Also present were:

Dr. Gayle Green, Superintendent  
Laura Chew, Director, Curriculum  
Delores Jenkins, Assistant Principal, Edmonson Middle School  
Bill McGill, Principal, Willow Run High School  
Steve Smaka, Director, Business Services  
Pete Silveri, Director, Human Resources  
Katie Smith, Director, Technology  
Jane Williams, Principal, Thurston, E.C.D.C.  
Regina Williams, Principal, Edmonson Middle School

Vice President Blakita called the meeting to order at 7:32 p.m.

**Consideration of Additions or Deletions to the Agenda**

Dr. Green informed the Board of the following changes to the agenda:

Item VI. A. Approval of Architect Contract was removed from the agenda. The substitution of Approval of contract for Property Surveys was made, under the same agenda number.

Item VI. B. Approval of Construction Manager Contract was removed and replaced by the Approval of the Extension of Suspension of Edmonson Middle School student, under the same agenda number.

Item VIII. A. Approval of Renewal of Food Service Contract was deleted.

**Approval of Agenda**

#01020911 Ms. Braxton moved that the Willow Run Board of Education accepts the agenda as amended. Mr. Wilson supported.

Ayes: 5  
Nays: 0 – Motion carried

**Approval of Minutes**

#01020912 Ms. Braxton moved that the Willow Run Board of Education approves the minutes of the Regular meeting of September 6, 2001, and the special meeting of September 15, 2001. Ms. Clay supported.

Ayes: 5  
Nays: 0 – Motion carried

**Approval of Payment of Bills**

#01020913 Mr. Roberson moved that the Board of Education approves payment of General Fund bills in the amount of \$2,916,841.45 and Building and Site Fund bills in the amount of \$0.00. Ms. Clay supported.

Ayes: 5  
Nays: 0 – Motion carried

**Approval of Treasurer's Report**

#01020914 Mr. Roberson moved that the Board of Education receives and files the Treasurer's Report as presented. Mr. Wilson supported.

Ayes: 5  
Nays: 0 – Motion carried

**Board Committee Reports**

Mr. Roberson reported the Finance Committee met on Thursday, September 13, 2001. In addition to Mr. Roberson those present were Dr. Green, Mr. Smaka, Mr. Smith, Mr. Blakita, Mr. Ainslie from Kingscott, and Mr. Ketola, from Barton Malow. Discussion centered around the selling of the bonds, which was scheduled for Tuesday, September 11, 2001, but did not occur as a direct result of the tragic events of that day. The committee also discussed the need to perform an inventory of the district's fixed assets and to depreciate these assets, as this will be a requirement for next year's, as well as following audits. They also discussed the investment of the proceeds of the bond, and are looking into getting professional investment advice. The final item discussed by the committee was the architect and construction manager contracts, which will probably be presented at the next Board of Education meeting.

**Approval of Contract for Property Surveys**

#01020915 Mr. Wilson moved that Willow Run Community Schools contract with Jekabson & Associates of Plymouth, Michigan to conduct topographic surveys of District property at a cost of \$39,000 to be charged to the 2001 Building and Site fund. Mr. Roberson supported.

Ayes: 5  
Nays: 0 – Motion carried

**Discussion**

Mr. Ainslie of Kingscott explained that in the process of planning various additions at the various schools and in the planning of the new middle school, part of the process is knowing what lies within the land around each building. To get this information, Kingscott sent out bids to four surveyors.

Mr. LeForte of Beckett & Raeder said he has worked with Jekabson & Associates on many occasions and has never had anything but good experiences with them. They were also the lowest bid, as well as the only firm to respond to the bid prior to the deadline to ask questions about the land.

Mr. Wilson informed Mr. LeForte of the existence of a cemetery on the Administration Building land, and the necessity to check the laws pertaining to the preservation of cemeteries during construction.

**Approval of Extension of Suspension of Edmonson Middle School Student**

#01020916 Mr. Wilson moved that the Willow Run Board of Education approves the extension of the suspension of the Edmonson Middle School student, Jodie Swoffer, until the next Board of Education meeting. Ms. Clay supported.

Ayes: 5  
Nays: 0 – Motion carried

**Citizen's Questions**

A student in the audience asked what the restrictions on cemetery grounds and heavy equipment are. Mr. Wilson explained the restrictions include a complete depth and topographic survey before work is begun, a survey similar to a perk survey, and a pocket survey to determine where there are empty pockets of land, which should be avoided by heavy equipment.

**Superintendent's Comments**

Dr. Green brought the board's attention to the MEAP results that were reported in an article in Wednesday's newspaper. The district has not received these results yet, because they were reported on the World Wide Web, and as the district has been experiencing technical problems for the past two days, we have been unable to access this information.

**President's Comments**

Vice President Blakita commented on the Study Session of last Saturday, pointing out this is a good way to receive the community input the board desires.

Mr. Blakita also reminded everyone of the home football game on Friday night, September 21<sup>st</sup>.

Vice President Blakita declared the meeting adjourned at 8:00 p.m.