

**WILLOW RUN COMMUNITY SCHOOLS  
Ypsilanti, Michigan**

**SPECIAL MEETING**

**June 29, 2006**

The special meeting opened at 7:00 p.m. at Willow Run High School, 235 Spencer Lane.

Those present were:

Claudette Braxton, President  
Andreas Blakita, Trustee  
Brenda Clay, Secretary  
Clifford Smith, Trustee  
Kristine Thomas, Trustee  
Mark Wilde, Vice President  
Scott Wilson, Treasurer

Members of the Administrative Council Present Included:

Ron Ciranna, J.D., Interim Superintendent  
Joe Ann Allen, Principal, Ford Elementary School  
Rosalind Coffey, Assistant Principal, Willow Run Middle School  
David Houle, J.D., Director, Business Services  
Dr. Walter Jenkins, Principal, Willow Run High School  
Todd LaPrairie, Supervisor, Buildings and Grounds  
Laura Lisiscki, Principal, Kaiser Elementary  
Katie Smith, Director, Technology and Community Services  
Lana Tatom, Director, Elementary Education, State and Federal Programs  
Regina Williams, Director, Secondary Education

President Braxton called the meeting to order at 7:03 p.m.

**Budget Presentation**

Dr. Houle presented the attached end-of-year revisions to the 2005-2006 budget, as well as the proposed 2006-2007 budget as attached. Dr. Houle also reviewed the proposed Deficit Elimination Plan and the State Aid Note.

**Adoption of End-of-Year Budget Revisions 2005-2006**

#05060632 Mr. Wilson moved that the Willow Run Board of Education approve the Final Revised 2005-2006 Budget Amendment as presented. Ms. Thomas supported.

Ayes: 7  
Nays: 0 – Motion carried

**Adoption of Proposed 2006-2007 Budget**

#05060633 Ms. Thomas moved that the Willow Run Board of Education approve the Proposed 2006-2007 Budget as presented. Ms. Clay supported.

Ayes: 7  
Nays: 0 – Motion carried

**Discussion**

Dr. Houle explained June 30<sup>th</sup>, is the deadline for filing the State Aid Note, which requires an approved Deficit Elimination Plan (DEP). He reviewed the DEP, using actual numbers and forms that will be presented to the State. He said the numbers were prepared based on the presumption of surprises during the audit and that we have a balanced budget for this year, but need to develop the budget details soon.

**Adoption of Deficit Elimination Plan**

#05060634 Mr. Wilson moved that the Willow Run Board of Education adopt the Deficit Elimination Plan as presented. Mr. Wilde supported.

Ayes: 7  
Nays: 0 – Motion carried

**Approval of Resolution – State Aid Note**

#05060635 Ms. Thomas moved that the Willow Run Board of Education ratifies the attached State Aid Operating Loan Resolution in the not to exceed amount of Six Million, Five Hundred Thousand Dollars (\$6,500,000.) and pledges its full faith and credit to the proposed principal and interest on the Note. Mr. Wilson supported.

Ayes: 7  
Nays: 0 – Motion carried

**Citizens' Questions**

The audience and Dr. Houle discussed the use of working capital and the need to generate revenue, as well as to decrease spending. School funding from the State was also discussed.

Mr. Stewart asked for the budget summary to be posted to the District's website.

**Approval of Administrator Contract – WRMS Principal**

#05060636 Mr. Blakita moved that the Willow Run Board of Education approve the Contract, with Melvin Anglin, L.L.C. to serve as Interim Middle School Principal through June 30, 2007, with a per diem rate of \$405.64, for 206 days, for a maximum, not to exceed a total amount of \$83,562. Mr. Wilson supported.

Ayes: Mr. Wilson, Ms. Thomas, Mr. Blakita, Mr. Smith, Mr. Wilde,  
Ms. Clay, Ms. Braxton  
Nays: 0 – Motion carried

**Approval of Administrator Contract – WRHS Principal**

#05060637 Ms. Thomas moved that the Willow Run Board of Education approve the Contract, with J. W. Consulting Service, Inc., to serve as Interim High School Principal through June 30, 2007, with a per diem rate of \$363.64, per day for 165 work days, not to exceed a total amount of \$60,000. Mr. Wilson supported.

Ayes: Mr. Wilson, Ms. Thomas, Mr. Blakita, Mr. Smith, Mr. Wilde,  
Ms. Clay, Ms. Braxton

**Approval of Administrator Contract – Curriculum Facilitator**

#05060638 Ms. Clay moved that the Willow Run Board of Education approve the Contract, with Regina Williams, to serve as Curriculum Facilitator through June 30, 2007, with a per diem rate of \$363.64 per day, for 165 work days, not to exceed a total amount of \$60,000. Mr. Wilson supported.

Ayes: Mr. Wilson, Ms. Thomas, Mr. Blakita, Mr. Smith, Mr. Wilde,  
Ms. Clay, Ms. Braxton  
Nays: 0 – Motion carried

**Approval of Administrator Contract – Director of Technology and Community Services**

#05060639 Ms. Clay moved that the Willow Run Board of Education approve the Contract, with Ms. Katie Smith, to serve as Director of Technology and Community Services for a two-year period commencing on July 1, 2006, and ending on June 30, 2008, with a salary of \$89,899 (Title 1-B, Level 7). Mr. Wilson supported.

Ayes: Mr. Wilson, Mr. Blakita, Ms. Braxton  
Abstain: Mr. Smith, Ms. Clay  
Nays: Ms. Thomas, Mr. Wilde – Motion failed

**Discussion**

Mr. Smith said this is a set-up. He said Ms. Smith has a two-year contract and the board can sit there and try to embarrass her and get sued, or they can vote. Ms. Braxton said the reason this contract is on the agenda is the District has been looking at contracts. She added the contract language states if the contract is not renewed the person involved needs to know by June 1<sup>st</sup> and we are well past June 1<sup>st</sup>. Mr. Smith said to not worry about it- either pay her now, or pay her later. He added the contract did not even have to come to the board tonight. He said it is a done deal and they are a done deal.

**Approval of Purchase – Custodial Supplies**

#05060640 Mr. Wilson moved that the Board of Education approve the following purchase orders to purchase custodial supplies for the 2006-2007 fiscal year:

#0005D Central Michigan Paper Co. - \$6,465.00  
#0006D Colman Wolf Company - \$6,177.93  
#0007D Courtesy Sanitary Supply Co. - \$17,902.80  
#0008D Sheldon Supply Co. - \$8,621.00

Ms. Thomas supported.

Ayes: 7  
Nays: 0 – Motion carried

**Approval of Purchase – Football Sound System**

#05060641 Ms. Thomas moved that the Willow Run Board of Education approve purchase #0009D for the amount of \$7,986.48 to Sound Planning to provide and install a new sound system for the football/track complex at the high school. Mr. Wilde supported.

Ayes: 7  
Nays: 0 – Motion carried

**Approval of Contract – First Steps Washtenaw Coordinator**

#05060642 Ms. Thomas moved that the Board of Education approve the agreement between the Washtenaw Intermediate School District and Willow Run Community Schools for the services of a First Steps Coordinator in the sum of \$25,181.00, for the period beginning July 1, 2006 and ending June 30, 2007. Mr. Wilson supported.

Ayes: 6  
Nays: Mr. Smith – Motion carried

**Discussion**

Ms. Goven said the District has been offering the First Steps Program for a few years now. Mr. Smith asked how much of this is charged to Willow Run. Dr. Ciranna answered that no money comes from the District; this is a grant funded program. Dr. Houle said there are two grants and between them they pay the total amount of the program. Mr. Smith said we cannot subsidize this program. Dr. Houle explained this is all taken care of by the ISD. Ms. Goven added the ISD gives the District enough money to serve 100 families and that no salary or fringes for the coordinator are paid by the District. Mr. Smith objected to this being paid out of grant funds, when not all the children attending the program reside in Willow Run and that he would rather put the money for this program into marketing the District. Ms. Goven said if the money is not used for this program, the ISD keeps it.

**Approval of Contract – Early On Coordinator**

#05060643 Ms. Thomas moved that the Willow Run Board of Education approve the agreement between the Washtenaw Intermediate School District and Willow Run Community Schools for the services of an Early On Coordinator in the sum of \$16,788.00, for the period beginning July 1, 2006 and ending June 30, 2007. Mr. Wilson supported.

Ayes: 6  
Nays: Mr. Smith – Motion carried

**Approval of Purchase – Dyntek – Power Bricks**

#05060644 Mr. Wilson moved that the Willow Run Board of Education approves purchase order #1352C to Dyntek Services, in the amount of \$15,875, to purchase additional power bricks and power cords to charge FTL Laptops at Willow Run Middle School. Mr. Wilde supported.

Ayes: 7  
Nays: 0 – Motion carried

**Approval of Purchase – Dyntek- Imaging**

#05060645 Mr. Wilson moved that the Willow Run Board of Education approves purchase order #1349C to Dyntek Services, in the amount of \$5,800, to image our new Freedom to Learn Laptops. Ms. Thomas supported.

Ayes: 7  
Nays: 0 – Motion carried

**Approval of Bond Technology Purchase - Laptop**

#05060646 Ms. Thomas moved that the Willow Run Board of Education approves purchase order #0010D to Compaq attached, totaling \$1,226 for the purpose of providing a laptop to be used by the Superintendent. These items are to be charged to the 2001 Building and Site fund. Mr. Wilson supported.

Ayes: 7  
Nays: 0 – Motion carried

**Approval of Purchase Order - Elite Fund, Inc.**

#05060647 Ms. Thomas moved that the Willow Run Board of Education approves purchase order #0004D Elite Fund, Inc. of Stanton, Michigan for the not to exceed amount of \$7,000.00 for Universal Service Fund support for the 2006-2007 contract year. Mr. Wilson supported.

Ayes: 7  
Nays: 0 – Motion carried

**Discussion**

Dr. Houle said the Elite Fund will manage and administer the E-Rate process for the District, performing the labor-intensive reimbursement process for us. E-Rate generates between \$60-70,000 a year for the District.

**Citizens' Time**

Mr. Stewart said it is reprehensible what the board did to Clifford and Katie Smith tonight. He urged everyone to visit willowrunrecall.com.

President Braxton declared the meeting adjourned at 9:00 p.m.