

**Willow Run Community Schools**  
Ypsilanti, Michigan 48198

**REORGANIZATION MEETING**

**July 19, 2007**

The reorganization meeting opened at 6:30 p.m., at the Willow Run Community Schools Forum Room, in Willow Run High School, 235 Spencer Lane.

Dr. Jackson called the meeting to order at 6:30 p.m., with the Pledge of Allegiance to the Flag.

Those present were:

Andreas Blakita  
Claudette Braxton  
Brenda Clay  
Clifford Smith  
Dorothy Stewart  
Sheri Washington  
Harold Wimberly

Members of the Administrative Council Present Included:

Dr. Doris Jackson, Superintendent  
Ms. JoeAnn Allen, Principal, Ford Elementary  
Ms. Rosalind Coffey, Principal, Holmes Elementary  
Dr. David Houle, Controller  
Ms. Laura Lisiscki, Principal, Kaiser Elementary

**Nominations for President**

#07080701 Mr. Smith nominated Ms. Braxton for President. Ms. Clay supported.

Ayes: 6  
Nays: 0 – Motion carried

Ms. Braxton declared elected President.

**Board Candidate Acceptance**

Mr. Wimberly took the Oath of Office and accepted his elected position as member of the Willow Run Community Schools Board of Education.

**Nominations for Vice President**

#07080702 Mr. Blakita nominated Ms. Washington for Vice President. Ms. Clay supported.

Ayes: 7  
Nays: 0 – Motion carried

**Nominations for Secretary**

#07080703 Ms. Stewart nominated Ms. Clay for Secretary. Mr. Smith supported.

Ayes: 7  
Nays: 0 – Motion carried

**Nominations for Treasurer**

#07080704 Mr. Smith nominated Ms. Stewart for Treasurer. Ms. Clay supported.

Ayes: 7  
Nays: 0 – Motion carried

**Authorization for Paying Agents, Depositories, and Withdrawals**

#07080705 Ms. Stewart offered the following Resolution:

WHEREAS, there may now be in and may hereafter, from time to time, come into the hands of Treasurer of the Board of Education of the Willow Run Community School District, Ypsilanti, Michigan, certain public monies belonging to or held for the Willow Run Community School district, or otherwise held according to law, and

WHEREAS, under the laws of the State of Michigan, this Board is required to provide by resolution for the deposit of all public monies, including tax monies coming into the hands of said Treasurer, in one or more banks (hereinafter called bank) to be designated in said resolution.

NOW THEREFORE BE IT RESOLVED, that said Treasurer Dorothy Stewart, is hereby directed to deposit all public monies, including tax monies, now in or coming into his/her hands, as treasurer, the following:

**Authorization for Paying Agents**

First of America Bank – Detroit – School Bond Loan Refund Payment

LaSalle Bank (Standard Federal)  
Bank One

Depositories and Withdrawals

Key Bank, National Association  
Citizen's Bank, Ypsilanti  
Michigan School District Liquid Asset Fund Plus  
LaSalle Bank (Standard Federal)  
Bank One  
Bank of Ann Arbor, Flagstar Bank

FURTHER BE IT RESOLVED that the Superintendent or Director of Finance is authorized to transfer monies within the limits of the State Law.

AND BE IT FURTHER RESOLVED that the funds from the below listed accounts be withdrawn from said banks, by check, signed by Dorothy Stewart as treasurer, and/or Claudette Braxton as President and/or Brenda Clay as Secretary.

Payroll  
General Fund  
Book Fee  
Building & Site Fund  
School Lunch Account  
Activity Account  
Athletics Account

Ms. Clay supported.

Ayes: 7  
Nays: 0 – Motion carried.

**Designation of Person Responsible for Implementing Notice Requirements of the Open Meetings Act**

#07080706 Mr. Blakita moved that the Superintendent's secretary is the designated person responsible for implementing notice requirements of the Open Meeting Act. Mr. Smith supported.

Ayes: 7  
Nays: 0 – Motion carried.

**Setting Meeting Days for Regular Board Meeting**

#07080707 Ms. Clay moved that the Board of Education meet on the following dates and places during the 2007/08 school year at 6:30 p.m.

| <b>DATE</b>         | <b>PLACE</b>                                      |
|---------------------|---|
| July 19, 2007       | Willow Run Administration Building                |
| August 2, 2007      | Willow Run Administration Building                |
| August 16, 2007     | Willow Run Administration Building                |
| September 6, 2007   | Willow Run High School, Holmes at Midway          |
| September 20, 2007  | Willow Run High School                            |
| October 4, 2007     | Willow Run High School                            |
| October 18, 2007    | Kaiser Elementary School, 670 Onondaga            |
| November 1, 2007    | Willow Run High School                            |
| November 15, 2007   | Holmes Elementary School, 1255 Holmes             |
| December 6, 2007    | Willow Run High School                            |
| December 20, 2007   | Kettering Elementary School, 1633 Knowles         |
| * January 10, 2008  | Willow Run High School                            |
| ** January 24, 2008 | Cheney Academy of Math and Science, 1500 Stamford |
| February 7, 2008    | Willow Run High School                            |
| February 21, 2008   | Willow Run High School                            |
| March 6, 2008       | Willow Run High School                            |
| * March 13, 2008    | Ford Elementary School, 2440 Clark                |
| April 3, 2008       | Willow Run High School                            |
| April 17, 2008      | Willow Run Middle School, Holmes at Spencer Lane  |
| May 1, 2008         | Willow Run High School                            |
| May 15, 2008        | Willow Run High School (Presentation)             |
| June 5, 2008        | Willow Run High School                            |
| June 19, 2008       | Willow Run High School                            |

\* Second Thursday of the month.

\*\* Fourth Thursday of the month.

Ayes: 7

Nays: 0 - Motion carried.

**Representative for Washtenaw Association of School Boards**

#07080708 Ms. Clay moved that the Board of Education elect Mr. Smith to represent the Willow Run Board of Education at the Washtenaw Association of School Boards for 2007/08. Mr. Blakita supported.

Ayes: 7

Nays: 0 – Motion carried.

**Appoint LRN Representative**

#07080709 Ms. Clay moved that the Board of Education appoint Ms. Washington as LRN Representative. Ms. Stewart supported.

Ayes: 7  
Nays: 0 – Motion carried.

**Appoint Parliamentarian**

#07080710 Mr. Blakita moved that the Board of Education appoint Mr. Wimberly as Parliamentarian. Ms. Washington supported.

Ayes: 7  
Nays: 0 – Motion carried.

**Liaison and Alternate to the Michigan Association of School Boards**

#07080711 Ms. Stewart moved that the Board of Education elect Mr. Blakita as liaison person and Mr. Smith as alternate to the Michigan Association of School boards for 2007/08. Ms. Clay supported.

Ayes: 7  
Nays: 0 – Motion carried.

**Selection of School Doctors**

#07080712 Ms. Clay moved that the Board of Education appoint Business Health Services, McAuley Health Center, and any other participating in the Gallagher Bassett Services insurance program as the school physicians. Mr. Smith supported.

Ayes: 7  
Nays: 0 – Motion carried.

**Selection of Legal Counsel**

#07080713 Mr. Smith moved that the Board of Education retain Thrun Law Firm of Lansing, as legal counsel for the Willow Run Community Schools for the 2007/08 school year. Ms. Stewart supported.

Ayes: 7  
Nays: 0 – Motion carried.

**Selection of Auditors**

#07080714 Ms. Clay moved that the Board of Education retain Rehmann Robson, C.P.A. Jackson, as auditors for the Willow Run Community Schools for the 2007/08 school year. Mr. Blakita supported.

Ayes: 7  
Nays: 0 – Motion carried.

**Approval of Payment – Washtenaw County Clerk/Register**

#07080715 Ms. Stewart moved that the Board of Education approve payment of invoice #1, to the Washtenaw County Clerk/Register, in the amount of \$7,604.04, for the cost of the May 2007 School Board Election. Mr. Smith supported.

Ayes: 7  
Nays: 0 – Motion carried.

**Cisco Data and VoIP Maintenance Contract**

#07080716 Ms. Stewart moved that the Board of Education approve a purchase order to Dyntek for Cisco data and VoIP maintenance for the period of August 1, 2007 through January 5, 2008, totaling \$2,415.96. Mr. Smith supported.

Ayes: 7  
Nays: 0 – Motion carried.

**Approval of Purchase Order – Elite Fund**

#07080717 Ms. Stewart moved that the Board of Education approves purchase order #0027E Elite Fund, Inc. of Stanton, Michigan for the not to exceed amount of \$7,000.00 for Universal Service Fund support for the 2007-2008 Contract year. Mr. Smith supported.

Ayes: 7  
Nays: 0 – Motion carried.

**Approval of Payment – Schools Open Software Support**

#07080718 Ms. Stewart moved that the Board of Education approve payment of the following invoices totaling \$9,170.03 to SchoolsOpen, LLC for software support. Mr. Smith supported.

Ayes: 7  
Nays: 0 – Motion carried.

**Acceptance of Resignation – Ms. Tatom**

#07080719 Ms. Stewart moved that the Board of Education accept the resignation of Ms. Lana Tatom, Director of Curriculum, Instruction and Assessment, effective Friday, July 20, 2007. Mr. Smith supported.

Ayes: 7  
Nays: 0 – Motion carried.

**Discussion**

Members of the board thanked Ms. Tatom for her hard work throughout her years here at Willow Run and for the strides she made with the district's curriculum. Ms. Tatom thanked everyone and expressed her pleasure in working with everyone.

**Move to Closed Session**

#07080720 Ms. Clay moved at 7:27 p.m., that the Willow Run Board of Education move into a closed Executive Session to discuss personnel matters. Mr. Smith supported.

Ayes: 7

Nays: 0 – Motion carried.

President Braxton declared the regular meeting adjourned at 7:27 p.m.

**Move to Open Session**

#07080721 Mr. Blakita moved that the Willow Run Board of Education move into open session. Mr. Smith supported.

Ayes: 7

Nays: 0 – Motion carried.

President Braxton declared the closed session adjourned at 8:11 p.m.