

The only mechanism for official action by board members is a duly called and legally conducted meeting as defined by law and these policies. Consequently, preparation for, conduct of, and action following board meetings become matters of crucial concern for the welfare of the district.

The primary focus of board meetings must be three-fold:

1. Assurance of adequate opportunities for discussion and deliberation among all interested parties to enable the board to arrive at sound decisions.
2. Decision-making primarily in the light of board adopted policies, with responsibility for administrative regulations and action delegated to the superintendent and staff.
3. Review of results through the monitoring of process and product reports to enable the board to exercise its leadership role effectively in guiding the district.

Board meetings are held to facilitate intelligent problem solving, which is done by deliberation among members, not by debate before citizens. This may be aided by hearing the petitions and suggestions from both citizens and staff.

The superintendent, supported by such staff as may be required, attends all meetings except those in which he/she or his/her salary is being discussed.

Administrative participation is by professional counsel, guidance, and recommendation; as distinct from the deliberation and voting of the board.

It is desirable for the chairman of the board meeting to guide it, by means of the rules of order, to that easy informality that encourages the expression of all points of view in the deliberation and evaluation as well as in the voting. In order for that expression to be well informed, all staff reports, recommendations and supporting documents, as well as the minutes of the previous meeting, and the agenda of the current meeting, shall have been distributed in advance.

Organizational

The organizational meeting of the board shall be held according to current law.

Regular

The board shall hold at least one regular meeting each month. The schedule for regular monthly meetings shall be adopted at the board's organizational meeting by a majority of members elected to and serving on the board. A notice of the regular meeting schedule shall be posted at the entrance to the principal office of the board, the principal office of the district and within ten days after the organizational meeting.

The schedule of regular meetings or the regular meeting date may be changed by the board as provided in current law.

Special Meetings

A special meeting of the board may be called as provided under current law.

Emergency Meetings

The board may meet in emergency session in the event of severe and imminent threat to the health, safety or welfare of the public, when two-thirds of the members elected to and serving on the board decide that delay would be detrimental to the efforts to lessen or respond to the threat.

Information/Work/Study Sessions

Information/work or study sessions of the board shall be held as called by the president.

Such sessions shall be open to the public and properly posted as board meetings.