

The general public shall be invited to attend all board meetings, except closed sessions.

At each meeting of the board, the president or the presiding board officer shall welcome all visitors to the board meeting.

The board president shall, at the appropriate time, ask those members of the public attending the board meeting if any of them have something to bring to the attention of the board. All those wishing to address the board shall be subject to the following procedural regulations:

- a. The Board President shall end further comments if the speaker does not follow Board policy or common courtesy.
- b. The public participation portion of the meeting shall be limited to one-half hour. An exception can be made so that no one's right to address the board will be denied.
- c. Each person shall be allowed to speak for up to five minutes, except where the number of speakers exceeds the time limit. In those instances, the board president may either reduce the five-minute limit for each speaker or the board may waive the one-half hour time limit and establish a longer time period.
- d. Each person wishing to address the board may identify themselves by name and address. If the person is representing an organization or group, the person should indicate whether the comments or presentation represents the official view of the organization or group.
- e. If a delegation is present to address the board, the delegation may select up to five representatives to speak on its behalf, for a total of not more than 15 minutes. Such notification shall be given to the Board President prior to the start of the meeting.
- f. All written statements should be given to the board secretary so that copies may be made available to all board members. All written statements and documents presented to the board by an individual or group during the meeting are considered public documents.
- g. Individuals addressing the board shall take into consideration the rules of common courtesy.

- h. The public participation portion of the meeting cannot be used to make personal attacks against a board member or district employee.
- i. Board members may question speakers, but are not obligated to answer questions or make statements or commitments in response to issues raised by the public. In general, such issues will be referred to the superintendent for investigation, study, and recommendation or designated as future agenda items for board consideration.

Handling of Complaints (Cf.9450)

Complaints shall first be considered through proper channels before being considered by the board.

Revised: May 18, 2006

Approved: June 1, 1995

LEGAL REF: MCL 380.1808; 15.263(1); 15.268